

# TRIP FORM

CHECK ONE:

TO: Parent/Guardian

\_\_\_ Family

FROM: NHS Office of the  
Assistant Principal

\_\_\_ Other

STUDENT NAME \_\_\_\_\_ GRADE: 9 10 11 12

**Family vacations:** it is strongly recommended that families take their vacations during regularly scheduled student breaks. If a student misses school due to a family vacation, the days will be excused (if not over the attendance limit) if: (1) the student is accompanied by a parent/guardian while on vacation, and, (2) form must be returned to the attendance secretary at least three (3) school days in advance.

- I PLAN TO ACCOMPANY MY SON/DAUGHTER ON A FAMILY TRIP WHICH WILL NECESSITATE THE ABSENCE OF MY CHILD FROM SCHOOL ON THE FOLLOWING DATE(S)
- Other (please explain): \_\_\_\_\_

Date(s) \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

\_\_\_\_\_  
PARENT SIGNATURE

\_\_\_\_\_  
Date

**EACH TEACHER GIVEN PREVIOUS NOTICE OF THIS STUDENT'S ABSENCE SHALL INITIAL IN THE APPROPRIATE SPACE:**

PERIOD 1 \_\_\_\_\_

PERIOD 6 \_\_\_\_\_

PERIOD 2 \_\_\_\_\_

PERIOD 7 \_\_\_\_\_

PERIOD 3 \_\_\_\_\_

PERIOD 8 \_\_\_\_\_

PERIOD 5 \_\_\_\_\_

\_\_\_\_\_  
Attendance Secretary

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Assistant Principal

APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

DATE \_\_\_\_\_